



# RICHIE SHELBY

## SOFTWARE DEVELOPER

### HOW TO REACH ME

[linkedin.com/in/name](#)

Phone: 123-456-7890

Email:

hello@reallygreatsite.com



[Click here for my portfolio](#)

### SKILLS

#### Coding Languages

C#, ASP.NET JavaScript, HTML/CSS, Python

#### Problem Solving

#### Technical Documentation

### WORK EXPERIENCE

#### SENIOR SOFTWARE DEVELOPER

**Heiman Software Labs**, a global company that provides software services across various industries

*March 2022 to August 2025 (3 years, 5 months)*

- Boosted team efficiency by 10% by providing direction for business applications that were in development
- Increased annual promotions by 10% by creating a mentorship program for Junior Software Engineers
- Hastened human resources processes by 10% by developing a cloud-based information system that consolidated employee information from various databases and servers

#### SOFTWARE DEVELOPER

**Berou Solutions, Inc.**

*November 2020 to January 2022 (1 year, 2 months)*

- Maintained a 100% customer satisfaction rating by developing and implementing software solutions based on client requirements
- Increased team efficiency by 10% by developing and configuring internal applications
- Improved applications by 50% annually by consistently testing and refining software prior to rollout
- Released ad hoc product patches whenever necessary

### EDUCATIONAL BACKGROUND

#### Master of Science in Software Engineering

Institution: University of Roseton

Year of Graduation: 2020

- Best Thesis
- Awardee, Roseton Scholarship
- Took up electives in cyber security

#### Bachelor of Science in Computer Science

Institution: De Loureigh University

Year of Graduation: 2016

- Cum Laude
- Founder, DLU Coding Club
- Champion, Beechtown Hackathon 2015

## Top 3 des créateurs de CV IA

Visite: <http://link.aioresumesbuilder.com/AQhCmS>

# RESOURCE PAGE

## Some tips for creating an effective CV

**You want your CV to have a link to your LinkedIn account and your portfolio site** so recruiters can immediately see what you've accomplished.

**Add the logo of the companies you have worked in.** Link their website or LinkedIn profiles too. Write a short description of what the company does if they are not well known.

**Remember to add how long you have stayed in a particular role.** Write out the years and months. Example: *Jan 2020 to June 2022 (2 years and 5 months)*.

When writing out your achievements and responsibilities for a job, it is ideal to follow this format: **"I have achieved X by doing Y with a result of Z."** Quantitative information is highly preferred.

**Only list skills you are confident in and are relevant to the job.** You may also list specific software or tools that are important to the role.

**Adding your photo to a CV is optional.** Photos help recruiters remember you, but there is a risk of unconscious bias.

**Adding volunteer work and other interests is optional.** Information under this section may seem irrelevant but it can build rapport with recruiters.

**Do not crowd your CV.** Feel free to use a second page, which usually features your educational background and other achievements and awards.

**Ensure that the CV's design aesthetic matches the job you are applying for.** For creative roles, you may prefer CVs with a touch of color. For more corporate roles, go for a more simple design.

**Having a list of references is no longer required in CVs.** The same goes for a summary or objective section.



### WHAT RECRUITERS USUALLY LOOK FOR

In order of importance:

- Experience
- Role or Title
- Company's Credibility
- Results, Responsibilities, Achievements
- Portfolio
- Contact Information
- Skills & Relevant Software
- Educational Background
- Volunteering and Other Interests



### IMPORTANT

**Download your CV as a PDF.** Do not use docx, png, or jpg since an applicant tracking system may not be able to properly display the file or scan the text.